



BLOCK CAPTAIN RESPONSIBILITIES IN AN EMERGENCY

Revised 2/22/16

Our Blue Rock NRG team will mobilize in response to a major emergency such as a major earthquake or other disaster. If you are unsure as to whether to mobilize, turn on your two-way radio and monitor Channel 20.0 for mobilization instruction from the Blue Rock Control Team. Please do not tie up the NRG radio channel asking if the NRG is mobilizing -- wait for an announcement that it is doing so. If there is no radio announcement, call or text the Block Captain Lead for information.

In the event of a major emergency, first attend to your own family and home:

1. Check for gas leaks. Shut off at your gas meter if you smell gas.
2. Consider turning off your water intake from the street to keep out contaminants.
3. Consider turning off your hot water heater to preserve clean drinking water.

When all is safe for your family, inspect your assigned cluster of homes. Bring your Block Captain backpack and NRG two-way radio; wear your Block Captain emergency vest, hard hat, and name tag.

Your primary responsibility is to assess injuries and damage in your cluster and to report such conditions to the NRG Control Team via your radio. Also, you should be prepared to be seen as a leader and to be a source of information and support. If you have CERT or First Aid training, we encourage you to provide hands-on assistance to your neighbors. Conduct your assessment and make your report as follows:

1. Conduct a door-to-door assessment of the homes in your cluster. Investigate the homes with no sign showing or a "HELP" sign showing; check on those with "OK" signs later. If no sign is visible, knock loudly and identify yourself. Do not go in unless you see or hear someone in need of help and you are comfortable doing so. If the "HELP" sign is visible but no one comes to the door; report that to the Control Team when you make your report.
2. Keep a record of your observations on the Injury and Damage Assessment Form. Be sure to fill in all applicable information.
3. If you find serious injuries or hazards, report them by radio to the Control Team immediately. For all other information, make one radio report to the Control Team when you have completed your assessment of your cluster.
4. If a home is uninhabitable, instruct the occupants to seek shelter with a neighbor. Those with habitable homes should stay in them.
5. Continue to monitor your cluster as feasible until the Control Team or the town authorities instruct you stop or declare the emergency is over.
6. You may be asked by the Control Team to inspect another cluster for which no Block Captain is available.
7. At the completion of the emergency, save your Injury and Damage Assessment Form and submit it to the Control Team.